

# **Question 1 (Legislator Brew)**

## **Voucher 5, September**

**Welch, Dylan**

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**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Monday, September 18, 2023 11:53 AM  
**To:** Pelow, Faye; Welch, Dylan  
**Cc:** Tina Paradiso; Andy Carey; Carmen Allen  
**Subject:** NCP September 2023 invoice Submission via ARPA portal  
**Attachments:** Confirmation - NCP's September 2023 invoice submission to ARPA.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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~~~~~

Faye & Dylan,

This email confirms NCP's September 2023 invoice and supporting documentation has been uploaded and submitted via the ARPA portal. This submission is a reimbursement request rather than a credit to our advance.

Please note BTS exceeds its budgeted allocation for neighborhood client wraparound services with this submission. Our experience to date has demonstrated a great need for the services rendered through BTS and we fully expect this need will continue throughout the remainder of 2023. Fortunately, C3 does not anticipate utilizing its full budgeted allocation for neighborhood ambassador services in 2023. Given both of these allocations are aligned with NCP's intent to provide needed support services to neighborhood residents, we anticipate ~\$30K from C3's neighborhood ambassador budget allocation may be needed to offset the current and anticipated excess for BTS wraparound services. While we remain within target for our overall project spending, we will continue to monitor this activity closely and welcome your suggestions and guidance.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

Jocelyn Basley, Community Consultant  
Project Lead for the Neighborhood Collaborative Project (NCP)

Select Language Powered by  Translate

# Monroe County ARPA Portal

[Home Account](#) [Logout](#)

You are logged in as Neighborhood Collaborative - Neighborhood Collaborative

Record has been saved.

## Project: Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project - Neighborhood Collaborative Project (NCP)

[Back To Voucher Date List](#)

### Voucher Date: 9/15/2023

Submitted: 9/17/23 01:56PM. This form is read-only.

Use the button below to upload your budget spreadsheet.

[NCP's September 2023 Invoice for Reimbursement Submission.xlsx](#)

Use the button below to upload any supporting documentation.

[OTG Invoice - August 2023.pdf](#)

[Cameron\\_s Reimbursement Invoice Submission August 2023.pdf](#)

[MC Collaborative\\_s August Invoice to NCP.pdf](#)

[SWAN Invoice for August 2023 expenses.pdf](#)

[BTS Aug 23 Invoice submitted 9.5.23.pdf](#)

[TPP Invoice for August 2023.pdf](#)

[AFC Invoice for August 2023 expenses.pdf](#)

[LABA Invoice for August 2023 expenses.pdf](#)

[C3\\_s August 2023 Invoice for NCP.pdf](#)

[FTAC\\_s Invoice for August 2023 Expenses.pdf](#)

[NCP\\_s Monthly Check Request Log - September 2023.pdf](#)

A Voucher Total from Spreadsheet: **\$124,620.38**

B1 Year 1 Total Approved Budget: **\$1,544,553.00**

B2 Year 1 Funds Claimed/Credited to Date: **\$504,597.22 (C2 + D2)**

C1 Year 1 Advanced Funds: **\$386,138.25**

C2 Year 1 Advanced Funds Credited to Date: **\$248,839.42**

D1 Year 1 Reimbursable Budget: **\$1,158,414.75**

D2 Year 1 Reimbursable Budget Claimed to Date: **\$255,757.80**

**Amount to Credit** - Input the amount that you would like credited toward the initial advance payment from Monroe County (C1). This amount will need to be credited in full by December 31, 2023.

\$ 0.00 (will be added to C2)

**Amount to Claim** - Input the amount spent for this reporting period which you are seeking out of the reimbursable budget (D1).

\$ 124,620.38 (will be added to D2)

**The sum of "Amount to Credit" and "Amount to Claim" must equal the amount entered in your uploaded voucher spreadsheet (A).**

\$ 124,620.38 (will be added to B2)

Your Name

Jocelyn Basley

Your Title

Project Lead

**I confirm that I am a claimant, agent or representative and have the legal authority to claim the amount above for Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project. I certify and attest that this claim is just, true, and correct; and that the expenses described herein were incurred by Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project for purposes authorized under the ARPA Subaward Grant Agreement by and between County of Monroe and Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project.**

*For technical questions regarding this website contact [bringmonroeback@monroecounty.gov](mailto:bringmonroeback@monroecounty.gov).*

## Welch, Dylan

---

**From:** Welch, Dylan  
**Sent:** Tuesday, September 19, 2023 4:08 PM  
**To:** 'Neighborhood Collaborative Project'; Pelow, Faye  
**Cc:** Tina Paradiso; Andy Carey; Carmen Allen  
**Subject:** RE: NCP September 2023 invoice Submission via ARPA portal

Hi Jocelyn,

Thanks for sending this over, and it was great to see you Monday morning. Thank you for coming out!

Based on what you've described, this shouldn't be an issue. It may require a budget modification, but we will get back to you about that once we've had a chance to confirm the details with our legal team. For right now, I can make a note on this voucher about what you described in your e-mail.

Once I look over the voucher and finalize it, I'll send you a follow up e-mail to confirm everything is all set, and if any further steps are necessary.

Thank you as always for your hard work and dedication in wrangling these reports together, and if you have any further questions for me, please don't hesitate to reach out. Otherwise, I hope you have a great rest of your week!

### **Dylan Welch**

*Planning and Development Assistant*

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Monday, September 18, 2023 11:53 AM  
**To:** Pelow, Faye <FayePelow@monroecounty.gov>; Welch, Dylan <dylanwelch@monroecounty.gov>  
**Cc:** Tina Paradiso <tinap@commresourcecollab.org>; Andy Carey <mccollaborative1@gmail.com>; Carmen Allen <beyondthesanctuary20@gmail.com>  
**Subject:** NCP September 2023 invoice Submission via ARPA portal

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we fully expect this need will continue throughout the remainder of 2023. Fortunately, C3 does not anticipate utilizing its full budgeted allocation for neighborhood ambassador services in 2023. Given both of these allocations are aligned with NCP's intent to provide needed support services to neighborhood residents, we anticipate ~\$30K from C3's neighborhood ambassador budget allocation may be needed to offset the current and anticipated excess for BTS wraparound services. While we remain within target for our overall project spending, we will continue to monitor this activity closely and welcome your suggestions and guidance.

As always, thank you for your continued support and please let me know if you have any questions or concerns regarding this invoice submission.

Jocelyn Basley, Community Consultant  
Project Lead for the Neighborhood Collaborative Project (NCP)

## Welch, Dylan

---

**From:** Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>  
**Sent:** Tuesday, October 17, 2023 10:14 AM  
**To:** Welch, Dylan  
**Cc:** Tina Paradiso  
**Subject:** Re: ARPA - Reminder to Submit Vouchers, Data Reporting, and Action Items Tomorrow, Tuesday, October 17th, 2023

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

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Good morning Dylan!

Any update on our reimbursement that was submitted in September for August 2023 expenses?

*Stay safe and be well . . . Best wishes for a fabulous day!*

*Jocelyn Basley, Community Consultant*

**Project Lead for the Neighborhood Collaborative Project (NCP)**

On Mon, Oct 16, 2023 at 3:40 PM Welch, Dylan <dylanwelch@monroecounty.gov> wrote:

This message was sent securely using Zix

Dear ARPA Grant Recipients,

I hope everyone has been well despite the rainy weather. At least the leaves a pretty even under grey skies. ☺

I'm reaching out today with a reminder that October Vouchers, MWBE reports, Data Reporting, and Action Items are due tomorrow, Tuesday, October 17<sup>th</sup> by the end of business. This time around, high risk and low risk recipients are required to submit vouchering. For medium risk recipients, vouchering this month is optional. However, everyone is required to submit MWBE reporting. If you haven't spent anything on MWBE, please still complete the form. You may submit '0' for each category.

For Data Reporting, all ARPA grantees are required to submit a data report, and update their Q3 action items in the portal. These actions can be taken under 'Update Quarterly Action Items' and 'Upload Quarterly Data

Spreadsheet' in the portal as shown below. Please note, you DO NOT need to complete a written report (Update Interim/Annual Reports) this time around.

- [Proposal For Test Company - Test Person](#)  
Started: 10/13/22 03:53PM  
✓ Submitted: 4/1/23 12:00AM  
[Complete ARPA Survey](#)  
[Upload Budget Spreadsheets For Vouchers](#)  
[Enter Subcontracts](#)  
[Update Quarterly Action Items](#)  
[Update Interim/Annual Reports](#)  
[Upload Quarterly Data Spreadsheet](#)

As a quick reminder; vouchers can be submitted on the ARPA Portal by selecting "Upload Budget Spreadsheets For Vouchers", then selecting 9/15/23. MWBE reports can be found and submitted on ContractHQ by selecting "Measures" then "MWBE Measures" among the top tabs. If you're confused about either of these processes, I've attached instructions in this e-mail to help out.

If you run into any issues or have any concerns, please do not hesitate to reach out. I can be reached at this e-mail or either my office or cell phone listed below. Otherwise, I hope you all have a great rest of your week!

Dylan Welch (He/Him/His)

Contract Compliance Monitor

Monroe County Department of Finance

35 E Henrietta Rd Faith 3 East, Rochester, NY 14620

P: (585) 753-2434

[dylanwelch@monroecounty.gov](mailto:dylanwelch@monroecounty.gov)



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## Welch, Dylan

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**From:** Welch, Dylan  
**Sent:** Tuesday, October 17, 2023 2:31 PM  
**To:** 'Neighborhood Collaborative Project'  
**Cc:** Tina Paradiso  
**Subject:** RE: ARPA - Reminder to Submit Vouchers, Data Reporting, and Action Items Tomorrow, Tuesday, October 17th, 2023

Hi Jocelyn!

I just sent the voucher you submitted 9/15/23 to the controllers yesterday which means you'll see the payment go out this Thursday. Still working on getting that turnaround time down....

If you have any other questions, please don't hesitate to reach out. Otherwise, I hope you have a great rest of your week!



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**Sent:** Tuesday, October 17, 2023 3:29 PM  
**To:** Welch, Dylan  
**Cc:** Tina Paradiso  
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Appreciate the update - still understanding the process and where the bottlenecks lie - good to know the Controller's office is the last step and only takes 3 business days!



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*DLW*

## Bring Monroe Back - Monroe County ARPA Budget Proposal

Organization Name: Neighborhood Collaborative Project (NCP) /  
Community Resource Collaborative

Personnel Costs	List	9/15/2023 Voucher	10/17/2023 Voucher
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)		\$ 11,859.08	£ (1)
On-Site Vocational Trainers (Cameron, FTAC, SWAN)		\$ 8,481.68	£ (2)
On-Site Social Workers (Cameron, FTAC, SWAN)		\$ 7,423.04	£ (3)
Neighborhood Collaborative Project (NCP) Liaison (BTS)		\$ 6,250.00	(4)
Full-Time Social Worker (MC2)		\$ 7,500.00	(5)
Part-time Social Worker (MC2)		\$ 3,750.00	(6)
NCP Local Researcher (OTG)		\$ 11,006.33	(7)
Student Research Assistant (OTG)		\$ 1,485.71	(8)
Communications Coordinator (OTG)		\$ 3,000.00	(9)
<i>Fringe Benefits</i>			
<b>Total Personnel Costs:</b>		\$ 60,755.84	\$ -

Other Than Personnel Services Costs	9/15/2023 Voucher	10/17/2023 Voucher
Vocational Training Stipends: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 6,000.00	(10)
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 1,145.74	£ (11)
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 951.10	£ (12)
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 2,224.91	£ (13)
Snacks, Swag/Incentive Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 240.00	(14)
Credibility Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 3,438.08	£ (15)
10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 6,626.57	£ (16)
Administrative Support: Support Services Partners (LABA, BMC, BSCSC)	\$ 935.25	(17) *
Food Pantry Supplies (TPP)	\$ 185.98	(18)
Per Diem Stipends for Peer Outreach Workers (AFC)	\$ 4,766.71	(19)
Staff Mileage Reimbursement (BTS, C3)	\$ -	
Contracted Services: NCP Client Wraparound Support Services (BTS)	\$ 18,662.78	£ (20)
Contracted Services: Anchor Agency Social Worker Supervision (MC2)	\$ 2,200.00	(21)
Research Supplies (OTG)	\$ 884.49	(22)
NCP Marketing & Communications (OTG)	\$ -	
Software and Subscriptions (OTG)	\$ 259.07	(23)
Contracted Services: Project Lead / Community Consultant (C3)	\$ 7,800.00	(24)
Contracted Services: Historian / Neighborhood Legacy (C3)	\$ 800.00	(25)
Contracted Services: On-Site / Field Coordinator (C3)	\$ 600.00	(26)
Contracted Services: Neighborhood Ambassadors (C3)	\$ -	
RTS Bus Passes/Transportation Assistance	\$ -	
Per Diem Stipends for Event Logistics Helpers (C3)	\$ -	
Microsoft Surface Pro Packages - 5 (C3)	\$ -	
Neighborhood/Community Engagement Conversations & Activities (C3)		
NCP Supplies & Materials (C3)		
10% de minimis indirect cost rate (BTS, MC2, OTG, C3)	\$ 6,143.86	£ (27)
Fiscal Sponsor Administrative Cost Rate - 5% (CRC)	\$ -	
<b>Total Other Than Personnel Services Costs:</b>	\$ 63,864.54	\$ -
<b>Total Project Cost:</b>	\$ 124,620.38	\$ -

\*As previously determined, this spending falls under appropriate spending for this line as outlined in the NCP Scope of Work.

**Bring Monroe Back - Monroe County ARPA  
Budget Proposal**

Organization Name: Neighborhood Collaborative Project (NCP) /  
Budget Category: Resource Collaborative

Community Resource Collaborative	4/17/2023 Voucher	5/15/2023 Voucher	6/15/2023 Voucher	7/17/2023 Voucher	8/15/2023 Voucher	9/15/2023 Voucher	11/01/2023	11/15/2023	12/15/2023	1/16/2024	Year-to-Date Year 1	Remaining Funds	% of Year 1 Budget	Proposed	Proposed Expenditures
Personal Care	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	33%	\$	\$
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	33%	\$	\$
On-Site Vocational Trainers (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	30%	\$	\$
On-Site Social Workers (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	10%	\$	\$
Neighborhood Collaborative Project (NCP) (Lakson, B15)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	40%	\$	\$
Full-Time Social Worker (MKT)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	60%	\$	\$
Part-Time Social Worker (MKT)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	60%	\$	\$
NCP Local Researcher (OTG)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	44%	\$	\$
Student Research Assistant (OTG)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	43%	\$	\$
Communications Coordinator (OTG)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	33%	\$	\$
Fringe Benefits	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	30%	\$	\$
<b>Total Personnel Costs:</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	30%	\$	\$
Other Than Personnel Services Costs	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	20%	\$	\$
Vocational Training Stipends, Anchor Agencies (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	24%	\$	\$
Neighborhood Outreach Supplies, Anchor Agencies (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	71%	\$	\$
Office Supply Supplement, Anchor Agencies (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	73%	\$	\$
Facility Use / Operations Support, Anchor Agencies (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	9%	\$	\$
Snacks, Award/Incentive Supplies, Anchor Agencies (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	44%	\$	\$
Travel (Travel/Brand Value), Anchor Agencies (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	2%	\$	\$
10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAM)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	2%	\$	\$
Administrative Support, Support Services Partners (Lakson, B15, B20)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	20%	\$	\$
Food Pantry Supplies (OTG)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	20%	\$	\$
Per Diem Stipends for Peer Outreach Workers (MKT)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	\$	\$
Staff Mileage Reimbursement (B15, C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	10%	\$	\$
Contracted Services: NCP Client Wraparound Support Services (B15)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	60%	\$	\$
Contracted Services: Anchor Agency Social Worker Supervision (MKT)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	46%	\$	\$
Research Supplies (B15)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	11%	\$	\$
NCP Marketing & Communications (OTG)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	54%	\$	\$
Software and Subscriptions (OTG)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	60%	\$	\$
Contracted Services: Project Lead / Community Consultant (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	9%	\$	\$
Contracted Services: Historian / Neighborhood Legacy (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	10%	\$	\$
Contracted Services: On-Site / Field Coordinator (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	\$	\$
Contracted Services: Neighborhood Ambassadors (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	\$	\$
Per Diem Stipends for Event Logistics Helpers (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	\$	\$
Microsoft Surface Pro Packages, 5 (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	0%	\$	\$
Neighborhood/Community Engagement Conversations & Activities (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	47%	\$	\$
NCP Supplies & Materials (C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	4%	\$	\$
10% de minimis indirect cost rate (B15, M42, B16, C1)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	52%	\$	\$
Facility Sponsor Administrative Cost Rate - 3% (B15)	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	100%	\$	\$
<b>Total Other Than Personnel Services Costs:</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	43%	\$	\$
<b>Total Project Cost:</b>	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	43%	\$	\$
Proposed Expenditures	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	43%	\$	\$
Remaining Funds	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	57%	\$	\$

Organization Name: Neighborhood Collaborative Project (NCP) / Budget Category: Resource Collaborative

**NCP's Monthly Check Request Log - Monroe County Invoice Submission**  
**Month: September 2023**

NCP Partner Agency	Total Budget Allocation	Prior Balance	Reimbursement Amount Requested	Current Balance	Check Number	Check Date
ABC Action Front Center	\$ 27,000.00	\$ 26,415.00	\$ 4,766.71	\$ 21,648.29		
Baden St Counseling Center	\$ 27,000.00	\$ 27,000.00	\$ -	\$ 27,000.00		
Barakah Muslim Charities	\$ 27,000.00	\$ 22,000.00	\$ -	\$ 22,000.00		
Beyond the Sanctuary	\$ 129,015.00	\$ 68,885.89	\$ 26,085.68	\$ 42,800.21		
Cameron Community	\$ 232,197.00	\$ 160,383.10	\$ 16,140.26	\$ 144,242.84		
C3 Consultancy Services **	\$ 215,866.00	\$ 160,680.99	\$ 11,162.40	\$ 149,518.59		
Father Tracy Advocacy Center	\$ 232,197.00	\$ 190,064.45	\$ 14,643.54	\$ 175,420.91		
Lyell Avenue Business Assoc.	\$ 27,000.00	\$ 26,229.13	\$ 935.25	\$ 25,293.88		
MC Collaborative	\$ 147,950.00	\$ 73,975.00	\$ 14,795.00	\$ 59,180.00		
On the Ground Research*	\$ 146,581.00	\$ 104,199.64	\$ 18,299.16	\$ 85,900.48		
SWAN at Montgomery Center	\$ 232,197.00	\$ 153,301.55	\$ 17,606.40	\$ 135,695.15		
The Peoples' Pantry	\$ 27,000.00	\$ 21,821.03	\$ 185.98	\$ 21,635.05		
Community Resource Collaborative	\$ 73,550.00	\$ -	\$ -	\$ -		
		<b>Total Disbursed</b>	<b>\$ 124,620.38</b>			

\*\* MBE & WBE Vendor

\* WBE Vendor

Cameron Community - Olivia Kassoum-Amadou, Executive Director  
 48 Cameron St  
 Rochester, NY 14606  
 Phone: 585-254-2697 ext. 101 Email: [olivia@cameronministries.org](mailto:olivia@cameronministries.org)



**INVOICE**  
 DATE: September 1, 2023  
 #0005 August 1-August 31, 2023  
 FOR: Neighborhood Collaborative Project (NCP) Anchor Agency Activities

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT	
Global Connections Enterprise - Sharale Gray: Global Logistics Program at Cameron: planning, curriculum development, information sessions, community outreach, technology set up, registration, and other services from August 1, 2023 - August 31, 2023 as documented by Global Connection Enterprise's Invoice 00005 (23 days @\$99.10 per day)	Workforce Development/Training	\$2,279.30	2
CEO KUTZ, LLC. - Derrick Singleton: Cameron Cuts Apprenticeship Program. planning, curriculum development, information sessions, community outreach, site planning, and teaching classes, and other services from August 1, 2023-August 31, 2023 as documented by CEO KUTZ, LLC's Invoice 00005 (23 days @\$99.10 per day)	Workforce Development/Training	\$2,279.30	2
Payroll Reimbursement for Community Engagement worker, Jonathan Hardin, planning with instructors, participate in information sessions and outreach, oversee workforce development program, maintain NW outreach schedule and data. Cameron Community payroll register documentation. (2 pay periods @ 1,769.23 per pay period)	NCP Worker	\$3,538.46	1
Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW. planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, coordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs, Cameron Community payroll register documentation. (2 pay periods @\$1346.15 per pay period)	Social Worker	\$2,692.30	3
Monthly allocation of Neighborhood Credibility / Trust Value for August 2023 (AA's brand identity / reputation)	Credibility Trust/Brand Value	\$1,800	15
Facility Use / Operation Support Monthly Allocation for August 2023	Facility Use/Operations Support	\$1,200	13
Office Supplies Supplement: Monthly allocation for August 2023	Office Supplies	\$240	12
10% de minimis indirect cost rate: Monthly allocation for the month of August 2023		\$2,110.90	16
	<b>BALANCE DUE</b>	<b>\$16,140.26</b>	

Questions or concerns regarding this invoice can be submitted via email to [olivia@cameronministries.org](mailto:olivia@cameronministries.org) or by 585-254-2697 ext. 101

**BEST WISHES FOR A FABULOUS DAY!**

Father Laurence (Larry) Tracy Advocacy Center, Inc.  
 821 North Clinton Avenue  
 Rochester, NY 14605

# Invoice

Date	Invoice #
8/31/2023	42

Bill To
NCP August Expenses

			Terms
			Due on receipt
Item	Payee	Description	Amount
NCP Salaries		Neighborhood Collaborative Project (NCP) Worker - Nashali	3,153.60
NCP Salaries		On-Site Vocational Trainer - Cynthia	3,923.08
NCP Salaries		On-Site Social Worker - Dilma	3,769.24
NCP Supplies & Mate...	Reginal Dist		362.17
NCP Supplies & Mate...	Family Dollar	pop up	17.82
NCP Supplies & Mate...	Costco	pop up	42.98
NCP Supplies & Mate...	Dollar Tree	pop up	205.20
NCP Supplies & Mate...	Regional Dist		167.57
NCP Office Supply	Checks for Less		36.95
NCP Office Supply	Best Buy		55.98
NCP Office Supply	Best Buy		419.97
NCP Snacks, etc.			240.00
NCP Neighborhood C...	Bright Bubble	laundry cards	61.95
NCP Neighborhood C...	Parchment Exchange	employment transcript	10.18
NCP Neighborhood C...	Dollar Tree		65.95
NCP Indirect			2,110.90
<b>Total</b>			<b>\$14,643.54</b>

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Patricia Jackson, Executive Director  
 SWAN at Montgomery Neighborhood Center  
 10 Cady Street, Rochester, NY 14608  
 Phone: 585-436-3090 E mail: [pjackson@swanonline.org](mailto:pjackson@swanonline.org)

INVOICE # NCP 005 8/1-8/31/23  
 DATE: September 11, 2023

BILL TO:  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607

Bill For: NEIGHBORHOOD COLLABORTIVE PROJECT (NCP) ANCHOR AGENCY ATIVITIES

DESCRIPTION OF SERVICES RENDERED/PURCHASES MADE:	BUDGET CATAGORY	AMOUNT
NCP Worker: shared role and responsibility between Executive Director & Youth Director Positions EX. Dir. Interface for workforce Development training, managing NCP Anchor Agency action plan, Reporting budget, NCP Leadership meetings/Youth Director: Interface for neighborhood outreach Activities, program development, building connections with NCP peers and other partners. Payroll Expense for August 2023 = \$5,167.02 (\$645.90 x 2 pay periods + \$1937.61 x 2 pay periods)	NCP WORKER	\$5,167.02
Social Worker: Hired July 31, 2023 to provide services. Referrals, counseling, and case management Community to deal with various issues such as health, poverty, neglect, unemployment and trauma. Payroll salary expense for August 2023 = \$961.50 Social Worker	SOCIAL WORKER	\$961.50
Neighborhood Outreach Supplies: For Neighborhood walk on 8/25/23	Neighborhood outreach supplies	\$ 350.00
Office Supplies Supplement: for August 2023	Office Supplies	\$ 198.20
STIPENDS: 10 individuals completed second training on 8/30/23. (\$600.00 each)	STIPENDS	\$ 6,000.00
Facility Use/Operations Supplement:	Facility Use/Operations Support	\$ 1,024.91
Neighborhood Credibility/Trust Value: For August:	Credibility Trust/Brand Value	\$ 1,500.00
10% de minimis indirect cost rate: Monthly allocation for August:	Indirect Cost	\$ 2,404.77
	BALANCE DUE:	\$ 17,606.40

Beyond the Sanctuary



# INVOICE

PO Box 18146 Rochester,  
NY 14618 585-520-6004

DATE: 9/5/2023  
INVOICE # 4  
FOR: Aug-23

Submitted to Jocelyn Basley  
Project Lead - NCP

DESCRIPTION	QUANTITY	UNIT COST	TOTAL
NCP Liason - weekly NCP planning meetings, process review, referral coordination, hired NCP Mgr		\$6,250.00	\$ 6,250.00
Wrap Around Support Services - Food Pantry (MC Collaborative referrals/City walk referrals)	13	\$40.00	\$ 520.00
Wrap Around Support Services - Rental Assistance - MC Collaborative Referrals	9		\$16,542.19
Wrap Around Support Services - Emergency Services	3		\$ 1,600.59
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Monthly Allocation for 10% de minimis indirect cost rate			\$ 1,172.90
<b>Remaining Balance</b>	<b>TOTAL</b>		<b>\$26,085.68</b>

(4)  
(20)  
(20)  
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(27)

Make all checks payable to Beyond the Sanctuary

If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at [callen@beyondthesanctuary.org](mailto:callen@beyondthesanctuary.org)

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY



A Complex Care Management Agency

COLLABORATIVE

### Voucher for Neighborhood Collaborative Project August 2023

Date: 9/1/23

Month of Payment Due: August

	August	Budget Amount	YTD Billed
		\$ 147,950	\$ 88,770
Social Workers (MC Collaborative)	\$ 7,500 (5)	\$ 75,000	\$ 45,000
Part-Time Social Worker	\$ 3,750 (6)	\$ 37,500	\$ 22,500
Supervision	\$ 2,200 (21)	\$ 22,000	\$ 13,200
Indirect Costs	\$ 1,345 (27)	\$ 13,450	\$ 8,070
Remaining Balance		\$ 59,180	
<b>TOTAL DUE</b>	<b>\$ 14,795</b>		

**Total amount due for August = \$ 14,795.00**

**Please remit payment to:  
MC Collaborative  
PO BOX 18030  
Rochester, NY 14618**





# INVOICE

**CONTRACTOR**

On The Ground Research, LLC  
 400 Andrews St  
 Suite 220  
 Rochester, NY, 14604  
 Phone: 585-683-3638  
 Email: [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)

**INVOICE DATE**

September 5, 2023

**INVOICE NUMBER**

014

**PROJECT TITLE**

Neighborhood Collaborative Project

**TO**

Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Ave, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

**INVOICE TIME PERIOD**

8/1/23-8/31/23

**Description**

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount	Budget Amount	YTD Billed
				<b>\$ 146,581.00</b>	<b>\$ 60,680.54</b>
Aug	NCP Researcher	Salaries monthly allocation (7)	\$ 11,006.33	\$ 78,000.00	\$ 33,974.68
Aug	NCP Research Assistant	Salaries monthly allocation (8)	\$ 1,485.71	\$ 10,400.00	\$ 4,457.14
Aug	Communications Specialist	Salaries monthly allocation (9)	\$ 3,000.00	\$ 18,000.00	\$ 6,000.00
8/7/2023	Conference tables and chairs for research interviews with NCP partners	Supplies	\$ (22) 884.49	\$ 3,000.00	\$ 1,384.68
8/10/2023	Adobe Acrobat Pro	Software and Subscriptions	\$ (23) 259.07	\$ 15,855.00	\$ 8,483.64
		Total Costs	\$ 16,635.60		
		Indirect Costs (27)	\$ 1,663.56	\$ 13,326.00	\$ 5,516.42
		Remaining Balance		\$ 85,900.46	
		<b>Total Amount Due</b>	<b>\$ 18,299.16</b>		

*Total*

*\$18,299.16*

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:  
 Janelle Duda-Banwar

T. (585) 683-3638 or Email: [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)

# INVOICE

## Lyell Avenue Business Association (LABA)

1029 Lyell Avenue Box#708  
ROCHESTER, NY 14606  
585-524-7072



DATE: 9/5/2023  
INVOICE # 1  
FOR: Aug-23

### Submitted to

Community Resource Collaborative  
Jocelyn Basley, Project Lead for Neighborhood Collaborative Project (NCP)  
100 College Avenue, Suite 130  
ROCHESTER, NY 14607

### Purchases to support the August 23rd Community Resource Event - with canopy pop-ups

100 participants  
(youth, neighbors and community members)

DESCRIPTION	QUANTITY	UNIT COST	TOTAL
Community Event Equipment Rental: DJ, bounce house, popcorn machine, cotton candy machine(details on receipt IMG_3663.heic)			\$ 450.00
Flowers and plants for 3rd flowerbed at community garden on Lyell (details on receipt IMG_3664.heic)			\$ 45.50
Mulch for flowerbeds for Community Garden on Lyell Ave(details on receipt IMG_3653.heic)			\$ 51.61
3 bags of ice (details on receipt IMG_3661.heic)			\$ 9.00
Hotdogs, buns, water, chips, condiments, etc (details on receipt IMG_3650.jpg)			\$ 127.18
Bag of charcoal, tongs,spoon,foil pans, lighter fluid (details on receipt IMG_3657.heic)			\$ 30.40
Candy, notebook, pens (details on receipt IMG_3660.heic)			\$ 24.30
AA Battery for bubble machine(details on receipt IMG_3659.heic)			\$ 2.00
LABA volunteer t-shirts(details on receipt IMG_3658.heic)			\$ 20.00
Backdrop,table skirts,cooler, bubble machine(details on receipt IMG_3652.heic)			\$ 125.06
Ballons,tape, tablecovers, bowls, snacks(details on receipt IMG_3651.heic)			\$ 50.20
Bubbles(details on receipt IMG_3649.heic)			\$ 6.75
<b>Total Reimbursement Request</b>			<b>17 \$ 935.25</b>

Make all checks payable to Lyell Avenue Business Association

If you have any questions concerning this invoice, Contact Lydia Rivera (585) 524-7072 or email at roccityroadsideassistance@gmail.com

**THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY**



**The People's Pantry**  
555 Avenue D  
Rochester, NY 14621

**Invoice**  
August 2023  
Balance: \$185.98

**Purchases**

Regional Distributors	Bags for packing food	\$185.98	(18)
-----------------------	-----------------------	----------	------

Total: \$185.98



400 WEST AVENUE, 3RD FLOOR  
ROCHESTER, NY 14611

Jerome H. Underwood  
President & CEO  
Brad Rye  
Board Chair

Community Resource Collaborative  
100 College Ave  
Suite 130  
Rochester, NY 14626

Date: 9/5/2023

Purchase Order Number \_\_\_\_\_  
Subagreement Year 1  
Invoice Period Aug-23  
Invoice # AFC3

	Budget	Prior YTD	Current Charges	Cumulative YTD
PERSONNEL/SALARY			\$0.00	\$0.00
FRINGE BENEFITS			\$0.00	\$0.00
EQUIPMENT			\$0.00	\$0.00
OPERATING			\$0.00	\$0.00
EXPENSES/ SUPPLIES			\$0.00	\$0.00
TRAVEL			\$0.00	\$0.00
ALL OTHER	\$27,000.00	\$585.00	\$4,766.71 <sup>19</sup>	\$5,351.71
<b>TOTAL:</b>	<b>\$27,000.00</b>	<b>\$585.00</b>	<b>\$4,766.71</b>	<b>\$5,351.71</b>

Outreach Stipends = \$502.50  
Training Supplies = \$4262.21

**CERTIFICATION:** I certify that this report, schedule, and the expenses for which payment is requested are true, correct and complete and were made in accordance with the appropriate Federal and State Rules and Regulations and that the articles or services listed were (or will be) necessary for and are to be used solely for the purpose specified in the contract for this project.

SIGNATORY: Michele Boyd 585-262-4330 x3101 09/05/23  
(SIGNATURE) (PHONE NUMBER) (Date)

**C3 Consultancy Services, LLC EIN: 88-3537378**  
 74 Dr. Samuel McCree Way  
 Rochester, NY 14608  
 Phone: 585-563-5148 Email: jrbasley@c3consultancy.org



# INVOICE

**DATE:** September 5, 2023  
**INVOICE #** NCP 0006 8/1-31/2023  
**FOR:** Neighborhood Collaborative  
 Project (NCP) Project Lead  
 Activities

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	\$ <b>24</b> 7,800.00
Project Historian / Neighborhood Legacy Coordination: preparation & organization; info gathering; post-reporting, debrief, follow-up, records management (16 hours * \$50/hr)	Contracted Services	\$ <b>25</b> 800.00
On-Site / Field Coordinator: Logistics point of contact and liaison for Anchor and partner agencies NCP support staff, neighborhood outreach materials and supplies acquisition, event coordination, action item follow-up, etc. (24 hours * \$25/hr)	Contracted Services	\$ <b>26</b> 600.00
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	\$ <b>27</b> 1,962.40
	<b>BALANCE DUE</b>	\$ <b>11,162.40</b>

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

**SC Agency/Professional P.O.  
Claim Voucher**



COUNTY OF MONROE

SAP  
DOCUMENT NO.

PAY TO: Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project  
INSERT NAME OF CLAIMANT

REMITTANCE ADDRESS: 100 College Ave  
Suite 130  
Rochester NY 14607  
City State Zip

YEAR	2023				UNIT PRICE		AMOUNT	
MONTH	DAY	QUANTITY	ITEMIZED ACCOUNT OF MATERIALS, SUPPLIES, ETC.					
9	15	1	ARPA - Neighborhood Collaborative Project (NCP)		124620	38	124620	38
9	15	1	Minus: 25% Advance		(0)	(0)	(0)	(0)

THIS VOUCHER MUST BE CERTIFIED AND SENT TO THE DEPARTMENT AUTHORIZING SAME

Jocelyn Basley (insert name of claimant, his agent or representative) Certifies that this claim is just, true and correct, that the merchandise or services herein have been rendered to Monroe County that taxes from which Monroe County is exempt are not included and that the balance is actually due and owing  
Submitted Digitally VIA ARPA Portal (Claimant, agent or representative to sign here) TITLE Project Lead DATE 9/17/2023

**SC Purchase Order Number** 7300002613

**VENDOR NUMBER** 11127279 **SP. G/L** \_\_\_\_\_ (Choose one: H=Retainage, Q=Liens, U=Securities)  
**INVOICE DATE** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **REFERENCE (Vendor Invoice #)** \_\_\_\_\_ **PAYMENT METHOD**  (Choose one: C=Check, D=ACH)  
**POSTING DATE** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
**AMOUNT** 124620.38  
**TEXT** ARPA - Neighborhood Collaborative Project (NCP)

G/L ACCT	SHORT TEXT	AMOUNT	COST CENTER	BUSINESS AREA	FUND	GRANT	INTERNAL ORDER	WBS ELEMENT
504320		124620.38	1403930104	1400	9301	G140100030.2326	G14010003001	

**CERTIFICATE OF APPROVAL BY DEPARTMENT HEADS**  
 I Certify that the merchandise or services itemized in the claim have been rendered or furnished to Monroe County on the date or dates shown, that the charges are correct, and am approving same for payment  
 HEAD OF DEPARTMENT OR AUTHORIZED DEPARTMENT REPRESENTATIVE \_\_\_\_\_ DATE \_\_\_\_\_

CHECK RECEIVED BY \_\_\_\_\_  
 Print Name  
 \_\_\_\_\_  
 Signature

**Bring Monroe Back - Monroe County ARPA  
Budget Proposal**

Organization Name: Neighborhood Collaborative Project (NCP) /  
Community Resource Collaborative

Personnel Costs	4/17/2023 Voucher	5/15/2023 Voucher	6/15/2023 Voucher	7/17/2023 Voucher	8/15/2023 Voucher	9/15/2023 Voucher	Year-to-Date Total	Remaining Funds	% of Year 1 Budget	Proposed	Proposed Expenses
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)	\$ -	\$ 7,031.25	\$ 5,157.88	\$ 10,111.87	\$ 11,937.12	\$ 11,859.08	\$ 46,098.00	\$ 94,537.00	33%	\$ 140,625.00	\$ 761,271.00
On-Site Vocational Trainers (Cameron, FTAC, SWAN)	\$ -	\$ 16,257.05	\$ 4,360.40	\$ 22,845.02	\$ 6,123.74	\$ 8,481.84	\$ 58,067.89	\$ 96,411.11	18%	\$ 154,689.00	\$ 832,405.00
On-Site Social Workers (Cameron, FTAC, SWAN)	\$ -	\$ 6,790.75	\$ 2,097.30	\$ 9,230.76	\$ 4,376.93	\$ 7,431.04	\$ 30,653.77	\$ 136,096.23	18%	\$ 166,750.00	\$ 913,530.00
Neighborhood Collaborative Project (NCP) Leads (BTS)	\$ -	\$ -	\$ 7,500.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 25,000.00	\$ 31,500.00	40%	\$ 62,500.00	\$ 269,382.00
Full-Time Social Worker (MCZ)	\$ -	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 45,000.00	\$ 30,000.00	60%	\$ 75,000.00	\$ 323,280.00
Part-Time Social Worker (MCZ)	\$ -	\$ 7,500.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 22,500.00	\$ 15,000.00	60%	\$ 37,500.00	\$ 161,640.00
NCP Social Researcher (OTG)	\$ -	\$ -	\$ 955.69	\$ 11,006.33	\$ 11,006.33	\$ 11,006.33	\$ 33,974.48	\$ 44,025.52	44%	\$ 78,000.00	\$ 336,190.00
Student Research Assistant (OTG)	\$ -	\$ -	\$ -	\$ 1,485.71	\$ 1,485.71	\$ 1,485.71	\$ 4,457.13	\$ 5,942.87	43%	\$ 10,400.00	\$ 44,875.00
Communications Coordinator (OTG)	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00	\$ 12,000.00	33%	\$ 18,000.00	\$ 77,582.00
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>Total Personnel Costs:</b>	\$ -	\$ 62,519.05	\$ 38,666.27	\$ 72,180.49	\$ 55,829.82	\$ 60,755.84	\$ 271,751.47	\$ 473,712.53	38%	\$ 745,464.00	\$ 3,723,075.00
<b>Other Than Personnel Services Costs</b>											
Vocational Training Supports: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ -	\$ 7,200.00	\$ -	\$ 6,000.00	\$ 13,200.00	\$ 40,200.00	26%	\$ 54,000.00	\$ 232,746.00
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 700.25	\$ 561.32	\$ 642.80	\$ 1,145.74	\$ 2,639.71	\$ 8,160.29	24%	\$ 10,800.00	\$ 45,183.00
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ 960.00	\$ 1,891.99	\$ 849.54	\$ 861.08	\$ 951.10	\$ 5,113.71	\$ 2,884.79	71%	\$ 7,200.00	\$ 30,120.00
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ 17,001.93	\$ 6,436.67	\$ 2,850.32	\$ 2,707.18	\$ 2,224.91	\$ 26,213.99	\$ 9,784.01	73%	\$ 36,000.00	\$ 150,612.00
Social, Self-Improvement Supplies: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ -	\$ 240.00	\$ 191.14	\$ -	\$ 240.00	\$ 671.14	\$ 6,528.86	9%	\$ 7,200.00	\$ 30,120.00
Credentialed Trainers / Volunteers: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ 7,651.70	\$ 4,129.11	\$ 1,690.02	\$ 4,884.71	\$ 4,438.08	\$ 21,803.62	\$ 30,096.38	44%	\$ 54,000.00	\$ 225,915.00
10% de minimis indirect cost rate: Anchor Agencies (Cameron, FTAC, SWAN)	\$ -	\$ 8,443.60	\$ 6,332.70	\$ 6,332.70	\$ 6,332.70	\$ 6,426.57	\$ 34,068.27	\$ 29,256.73	54%	\$ 61,327.00	\$ 322,892.00
Administrative Support: Support Services Partners: BAMA (MCZ, MCZ)	\$ -	\$ -	\$ -	\$ -	\$ 770.87	\$ 915.45	\$ 1,706.12	\$ 79,293.88	2%	\$ 81,000.00	\$ 338,871.00
Food Pantry Supplies: ITM	\$ -	\$ -	\$ -	\$ 926.53	\$ 4,857.45	\$ 185.94	\$ 5,769.92	\$ 21,635.08	20%	\$ 27,000.00	\$ 112,957.00
Per Diem Supports for Peer Outreach Workers: SAC	\$ -	\$ -	\$ -	\$ -	\$ 585.00	\$ 4,786.71	\$ 5,351.71	\$ 23,648.29	20%	\$ 27,000.00	\$ 112,957.00
Staff Mileage Reimbursement: B7C, C4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,158.00	0%	\$ 2,158.00	\$ 9,867.00
Contracted Services: NCP Client Wraparound Support Services: OTG	\$ -	\$ -	\$ 560.00	\$ 6,200.32	\$ 30,700.09	\$ 18,682.78	\$ 56,523.19	\$ (2,523.19)	105%	\$ 54,000.00	\$ 232,747.00
Contracted Services: Anchor Agency Social Worker Supervision: MCZ	\$ -	\$ 4,400.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 12,200.00	\$ 8,000.00	60%	\$ 27,000.00	\$ 94,827.75
Research Supplies: OTG	\$ -	\$ 500.19	\$ -	\$ -	\$ -	\$ 884.49	\$ 1,384.68	\$ 1,615.32	46%	\$ 3,000.00	\$ 12,553.00
NCP Marketing & Communications: OTG	\$ -	\$ 845.83	\$ 18.17	\$ -	\$ -	\$ -	\$ 864.00	\$ 7,136.02	11%	\$ 8,000.00	\$ 32,000.00
Software and Subscriptions: OTG	\$ -	\$ -	\$ 149.30	\$ 7,686.40	\$ 388.27	\$ 759.07	\$ 8,883.04	\$ 7,371.36	54%	\$ 15,955.00	\$ 66,136.00
Contracted Services: Project Lead / Community Consultant: C3	\$ -	\$ 15,600.00	\$ 7,800.00	\$ 7,800.00	\$ 7,800.00	\$ 7,800.00	\$ 46,800.00	\$ 31,200.00	60%	\$ 78,000.00	\$ 316,190.00
Contracted Services: Historian / Neighborhood Legacy: C3	\$ -	\$ -	\$ -	\$ 800.00	\$ 800.00	\$ 800.00	\$ 2,400.00	\$ 23,600.00	9%	\$ 26,000.00	\$ 112,063.00
Contracted Services: On-Site / Field Coordinator: C3	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 1,800.00	\$ 18,950.00	10%	\$ 18,750.00	\$ 80,816.00
Contracted Services: Neighborhood Ambassadors: C3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00	0%	\$ 45,000.00	\$ 186,264.00
RFS Bus Passes/Transportation Assistance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,644.00	0%	\$ 6,644.00	\$ 18,427.00
Per Diem Supports for Event Logistics Helpers: C3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00	0%	\$ 1,200.00	\$ 5,020.00
Microsoft Surface Pro Packages - 5: C3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,288.00	0%	\$ 12,288.00	\$ 20,015.00
Neighborhood/Community Engagement Conversations & Activities: C3	\$ -	\$ -	\$ -	\$ 3,529.82	\$ -	\$ -	\$ 3,529.82	\$ 4,058.18	47%	\$ 7,588.00	\$ 31,509.00
NCP Supplies & Materials: C3	\$ -	\$ -	\$ -	\$ -	\$ 43.19	\$ -	\$ 43.19	\$ 1,156.81	4%	\$ 1,200.00	\$ 5,020.00
10% de minimis indirect cost rate: B7C, MCZ, OTG, C3	\$ -	\$ 6,749.40	\$ 4,592.68	\$ 6,498.14	\$ 6,068.33	\$ 6,143.86	\$ 30,952.41	\$ 28,076.59	12%	\$ 58,129.00	\$ 245,953.00
Fiscal Sponsor Administrative Cost Rate - 5%: MCZ	\$ -	\$ 73,550.00	\$ -	\$ -	\$ -	\$ -	\$ 73,550.00	\$ -	100%	\$ 73,550.00	\$ 341,000.00
<b>Total Other Than Personnel Services Costs:</b>	\$ -	\$ 194,702.43	\$ 34,961.47	\$ 57,916.64	\$ 70,038.85	\$ 83,884.54	\$ 357,468.13	\$ 441,412.87	45%	\$ 799,089.00	\$ 3,495,773.75
<b>Total Project Cost:</b>	\$ -	\$ 183,221.48	\$ 85,617.74	\$ 130,097.13	\$ 125,868.67	\$ 124,670.38	\$ 629,219.60	\$ 915,125.40	43%	\$ 1,544,553.00	\$ 7,160,848.75

Father Laurence (Larry) Tracy Advocacy Center, Inc.  
 821 North Clinton Avenue  
 Rochester, NY 14605

# Invoice

Date	Invoice #
8/31/2023	42

<b>Bill To</b>
NCP August Expenses

			Terms
			Due on receipt
Item	Payee	Description	Amount
NCP Salaries		Neighborhood Collaborative Project (NCP) Worker - Nashali	3,153.60
NCP Salaries		On-Site Vocational Trainer - Cynthia	3,923.08
NCP Salaries		On-Site Social Worker - Dilma	3,769.24
NCP Supplies & Mate...	Reginal Dist		362.17
NCP Supplies & Mate...	Family Dollar	pop up	17.82
NCP Supplies & Mate...	Costco	pop up	42.98
NCP Supplies & Mate...	Dollar Tree	pop up	205.20
NCP Supplies & Mate...	Regional Dist		167.57
NCP Office Supply	Checks for Less		36.95
NCP Office Supply	Best Buy		55.98
NCP Office Supply	Best Buy		419.97
NCP Snacks, etc.			240.00
NCP Neighborhood C...	Bright Bubble	laundry cards	61.95
NCP Neighborhood C...	Parchment Exchange	employment transcript	10.18
NCP Neighborhood C...	Dollar Tree		65.95
NCP Indirect			2,110.90
<b>Total</b>			<b>\$14,643.54</b>





**The People's Pantry**  
555 Avenue D  
Rochester, NY 14621

**Invoice**  
August 2023  
Balance: \$185.98

**Purchases**

Regional Distributors	Bags for packing food	\$185.98
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**Total: \$185.98**

Patricia Jackson, Executive Director  
 SWAN at Montgomery Neighborhood Center  
 10 Cady Street, Rochester, NY 14608  
 Phone: 585-436-3090 E mail: [pjackson@swanonline.org](mailto:pjackson@swanonline.org)

INVOICE # NCP 005 8/1-8/31/23  
 DATE: September 11, 2023

BILL TO:  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607

Bill For: NEIGHBORHOOD COLLABORTIVE PROJECT (NCP) ANCHOR AGENCY ATIVITIES

DESCRIPTION OF SERVICES RENDERED/PURCHASES MADE:	BUDGET CATAGORY	AMOUNT
NCP Worker: shared role and responsibility between Executive Director & Youth Director Positions EX. Dir. Interface for workforce Development training, managing NCP Anchor Agency action plan, Reporting budget, NCP Leadership meetings/Youth Director: Interface for neighborhood outreach Activities, program development, building connections with NCP peers and other partners. Payroll Expense for August 2023 = \$5,167.02 (\$645.90 x 2 pay periods + \$1937.61 x 2 pay periods)	NCP WORKER	\$5,167.02 (1)
Social Worker: Hired July 31, 2023 to provide services. Referrals, counseling, and case management for seniors, youth/families in Southwest Community to deal with various issues such as health, poverty, neglect, unemployment and trauma. Payroll salary expense for August 2023 = \$961.50 Social Worker	SOCIAL WORKER	\$961.50 (3)
Neighborhood Outreach Supplies: For Neighborhood walk on 8/25/23	Neighborhood outreach supplies	\$ 350.00 (11)
Office Supplies Supplement: for August 2023	Office Supplies	\$ 198.20 (12)
STIPENDS: 10 individuals completed second training on 8/30/23. (\$600.00 each)	STIPENDS	\$ 6,000.00 (10)
Facility Use/Operations Supplement:	Facility Use/Operations Support	\$ 1,024.91 (13)
Neighborhood Credibility/Trust Value: For August:	Credibility Trust/Brand Value	\$ 1,500.00 (15)
10% de minimis indirect cost rate: Monthly allocation for August:	Indirect Cost	\$ 2,404.77 (16)
	BALANCE DUE:	\$ 17,606.40



# INVOICE

**CONTRACTOR**

On The Ground Research, LLC  
 400 Andrews St  
 Suite 220  
 Rochester, NY, 14604  
 Phone: 585-683-3638  
 Email: [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)

**INVOICE DATE**

September 5, 2023

**INVOICE NUMBER**

014

**PROJECT TITLE**

Neighborhood Collaborative Project

**TO**

Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Ave, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

**INVOICE TIME PERIOD**

8/1/23-8/31/23

**Description**

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount	Budget Amount	YTD Billed
				<b>\$ 146,581.00</b>	<b>\$ 60,680.54</b>
Aug	NCP Researcher	Salaries monthly allocation	\$ 11,006.33	\$ 78,000.00	\$ 33,974.68
Aug	NCP Research Assistant	Salaries monthly allocation	\$ 1,485.71	\$ 10,400.00	\$ 4,457.14
Aug	Communications Specialist	Salaries monthly allocation	\$ 3,000.00	\$ 18,000.00	\$ 6,000.00
8/7/2023	Conference tables and chairs for research interviews with NCP partners	Supplies	\$ 884.49	\$ 3,000.00	\$ 1,384.68
8/10/2023	Adobe Acrobat Pro	Software and Subscriptions	\$ 259.07	\$ 15,855.00	\$ 8,483.64
		Total Costs	\$ 16,635.60		
		Indirect Costs	\$ 1,663.56	\$ 13,326.00	\$ 5,516.42
		Remaining Balance		\$ 85,900.46	
		Total Amount Due	\$ 18,299.16		

**Total**

**\$18,299.16**

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:  
 Janelle Duda-Banwar

T. (585) 683-3638 or Email: [janelle@onthegroundny.com](mailto:janelle@onthegroundny.com)

# INVOICE

## Lyell Avenue Business Association (LABA)

1029 Lyell Avenue Box#708  
ROCHESTER, NY 14606  
585-524-7072



DATE: 9/5/2023  
INVOICE # 1  
FOR: Aug-23

### Submitted to

Community Resource Collaborative  
Jocelyn Basley, Project Lead for Neighborhood Collaborative Project (NCP)  
100 College Avenue, Suite 130  
ROCHESTER, NY 14607

Purchases to support the August 23rd Community Resource Event - with canopy pop-ups

100 participants  
(youth, neighbors and community members)

DESCRIPTION	QUANTITY	UNIT COST	TOTAL
Community Event Equipment Rental: DJ, bounce house, popcorn machine, cotton candy machine(details on receipt IMG_3663.heic)			\$ 450.00
Flowers and plants for 3rd flowerbed at community garden on Lyell (details on receipt IMG_3664.heic)			\$ 45.50
Mulch for flowerbeds for Community Garden on Lyell Ave(details on receipt IMG_3653.heic)			\$ 51.61
3 bags of ice (details on receipt IMG_3661.heic)			\$ 9.00
Hotdogs, buns, water, chips, condiments, etc (details on receipt IMG_3650.jpg)			\$ 127.18
Bag of charcoal, tongs,spoon,foil pans, lighter fluid (details on receipt IMG_3657.heic)			\$ 30.40
Candy, notebook, pens (details on receipt IMG_3660.heic)			\$ 24.30
AA Battery for bubble machine(details on receipt IMG_3659.heic)			\$ 2.00
LABA volunteer t-shirts(details on receipt IMG_3658.heic)			\$ 20.00
Backdrop,table skirts,cooler, bubble machine(details on receipt IMG_3652.heic)			\$ 125.06
Ballons,tape, tablecovers, bowls, snacks(details on receipt IMG_3651.heic)			\$ 50.20
Bubbles(details on receipt IMG_3649.heic)			\$ 6.75
<b>Total Reimbursement Request</b>			<b>\$ 935.25</b>

Make all checks payable to Lyell Avenue Business Association

If you have any questions concerning this invoice, Contact Lydia Rivera (585) 524-7072 or email at [roccityroadsideassistance@gmail.com](mailto:roccityroadsideassistance@gmail.com)

**THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY**



A Complex Care Management Agency

COLLABORATIVE

Voucher for Neighborhood Collaborative Project
August 2023

Date: 9/1/23

Month of Payment Due: August

Table with 4 columns: Description, August, Budget Amount, YTD Billed. Rows include Social Workers (MC Collaborative), Part-Time Social Worker, Supervision, Indirect Costs, Remaining Balance, and TOTAL DUE.

Total amount due for August = \$ 14,795.00

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618

**NCP's Monthly Check Request Log - Monroe County Invoice Submission**  
**Month: September 2023**

NCP Partner Agency	Total Budget Allocation	Prior Balance	Reimbursement Amount Requested	Current Balance	Check Number	Check Date
ABC Action Front Center	\$ 27,000.00	\$ 26,415.00	\$ 4,766.71	\$ 21,648.29		
Baden St Counseling Center	\$ 27,000.00	\$ 27,000.00	\$ -	\$ 27,000.00		
Barakah Muslim Charities	\$ 27,000.00	\$ 22,000.00	\$ -	\$ 22,000.00		
Beyond the Sanctuary	\$ 129,015.00	\$ 68,885.89	\$ 26,085.68	\$ 42,800.21		
Cameron Community	\$ 232,197.00	\$ 160,383.10	\$ 16,140.26	\$ 144,242.84		
C3 Consultancy Services **	\$ 215,866.00	\$ 160,680.99	\$ 11,162.40	\$ 149,518.59		
Father Tracy Advocacy Center	\$ 232,197.00	\$ 190,064.45	\$ 14,643.54	\$ 175,420.91		
Lyell Avenue Business Assoc.	\$ 27,000.00	\$ 26,229.13	\$ 935.25	\$ 25,293.88		
MC Collaborative	\$ 147,950.00	\$ 73,975.00	\$ 14,795.00	\$ 59,180.00		
On the Ground Research*	\$ 146,581.00	\$ 104,199.64	\$ 18,299.16	\$ 85,900.48		
SWAN at Montgomery Center	\$ 232,197.00	\$ 153,301.55	\$ 17,606.40	\$ 135,695.15		
The Peoples' Pantry	\$ 27,000.00	\$ 21,821.03	\$ 185.98	\$ 21,635.05		
Community Resource Collaborative	\$ 73,550.00	\$ -	\$ -	\$ -		
		<b>Total Disbursed</b>	<b>\$ 124,620.38</b>			

\*\* MBE & WBE Vendor

\* WBE Vendor



400 WEST AVENUE, 3RD FLOOR  
ROCHESTER, NY 14611

Jerome H. Underwood  
President & CEO  
Brad Rye  
Board Chair

Community Resource Collaborative  
100 College Ave  
Suite 130  
Rochester, NY 14626

Date: 9/5/2023

Purchase Order Number \_\_\_\_\_  
Subagreement Year 1  
Invoice Period Aug-23  
Invoice # AFC3

	Budget	Prior YTD	Current Charges	Cumulative YTD
PERSONNEL/SALARY			\$0.00	\$0.00
FRINGE BENEFITS			\$0.00	\$0.00
EQUIPMENT			\$0.00	\$0.00
OPERATING EXPENSES/ SUPPLIES			\$0.00	\$0.00
TRAVEL			\$0.00	\$0.00
ALL OTHER	\$27,000.00	\$585.00	\$4,766.71	\$5,351.71
<b>TOTAL:</b>	<b>\$27,000.00</b>	<b>\$585.00</b>	<b>\$4,766.71</b>	<b>\$5,351.71</b>

Outreach Stipends = \$502.50  
Training Supplies = \$4262.21

*CERTIFICATION: I certify that this report, schedule, and the expenses for which payment is requested are true, correct and complete and were made in accordance with the appropriate Federal and State Rules and Regulations and that the articles or services listed were (or will be) necessary for and are to be used solely for the purpose specified in the contract for this project.*

SIGNATORY: Michele Boyd (SIGNATURE)      585-262-4330 x3101 (PHONE NUMBER)      09/05/23 (Date)

Beyond the Sanctuary



# INVOICE

PO Box 18146 Rochester,  
NY 14618 585-520-6004

DATE: 9/5/2023  
INVOICE # 4  
FOR: Aug-23

Submitted to Jocelyn Basley  
Project Lead - NCP

DESCRIPTION	QUANTITY	UNIT COST	TOTAL
NCP Liason - weekly NCP planning meetings, process review, referral coordination, hired NCP Mgr		\$6,250.00	\$ 6,250.00
Wrap Around Support Services - Food Pantry (MC Collaborative referrals/City walk referrals)	13	\$40.00	\$ 520.00
Wrap Around Support Services - Rental Assistance - MC Collaborative Referrals	9		\$16,542.19
Wrap Around Support Services - Emergency Services	3		\$ 1,600.59
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Monthly Allocation for 10% de minimis indirect cost rate			\$ 1,172.90
<b>Remaining Balance</b>	<b>TOTAL</b>		<b>\$26,085.68</b>

Make all checks payable to Beyond the Sanctuary

If you have any questions concerning this invoice, Contact Carmen Allen 585-520-6004 or email at [callen@beyondthesanctuary.org](mailto:callen@beyondthesanctuary.org)

THANK YOU FOR TRUSTING US TO CARE FOR OUR COMMUNITY



**C3 Consultancy Services, LLC EIN: 88-3537378**  
 74 Dr. Samuel McCree Way  
 Rochester, NY 14608  
 Phone: 585-563-5148 Email: jrbasley@c3consultancy.org



# INVOICE

**DATE:** September 5, 2023  
**INVOICE #** NCP 0006 8/1-31/2023  
**FOR:** Neighborhood Collaborative  
 Project (NCP) Project Lead  
 Activities

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	\$ 7,800.00
Project Historian / Neighborhood Legacy Coordination: preparation & organization; info gathering; post-reporting, debrief, follow-up, records management (16 hours * \$50/hr)	Contracted Services	\$ 800.00
On-Site / Field Coordinator: Logistics point of contact and liaison for Anchor and partner agencies NCP support staff, neighborhood outreach materials and supplies acquisition, event coordination, action item follow-up, etc. (24 hours * \$25/hr)	Contracted Services	\$ 600.00
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	\$ 1,962.40
	<b>BALANCE DUE</b>	<b>\$ 11,162.40</b>

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

# INVOICE

**Cameron Community - Olivia Kassoum-Amadou, Executive Director**  
 48 Cameron St  
 Rochester, NY 14606  
 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



**DATE:** September 1, 2023  
**#0005:** August 1-August 31, 2023  
**FOR:** Neighborhood Collaborative Project (NCP) Anchor Agency Activities

**Bill To:**  
 Tina Paradiso, Executive Director  
 Community Resource Collaborative  
 100 College Avenue, Suite 130  
 Rochester, NY 14607  
 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Global Connections Enterprise - Sharale Gray: Global Logistics Program at Cameron: planning, curriculum development, information sessions, community outreach, technology set up, registration, and other services from August 1, 2023 - August 31, 2023 as documented by Global Connection Enterprise's Invoice 00005 (23 days @ \$99.10 per day)	Workforce Development/Training	\$2,279.30
CEO KUTZ, LLC. - Derrick Singleton: Cameron Cuts Apprenticeship Program. planning, curriculum development, information sessions, community outreach, site planning, and teaching classes, and other services from August 1, 2023-August 31, 2023 as documented by CEO KUTZ, LLC's Invoice 00005 (23 days @ \$99.10 per day)	Workforce Development/Training	\$2,279.30
Payroll Reimbursement for Community Engagement worker, Jonathan Hardin, planning with instructors, participate in information sessions and outreach, oversee workforce development program, maintain NW outreach schedule and data. Cameron Community payroll register documentation. (2 pay periods @ 1,769.23 per pay period)	NCP Worker	\$3,538.46
Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW. planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, coordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs, Cameron Community payroll register documentation. (2 pay periods @ \$1346.15 per pay period)	Social Worker	\$2,692.30
Monthly allocation of Neighborhood Credibility / Trust Value for August 2023 (AA's brand identity / reputation)	Credibility Trust/Brand Value	\$1,800
Facility Use / Operation Support Monthly Allocation for August 2023	Facility Use/Operations Support	\$1,200
Office Supplies Supplement: Monthly allocation for August 2023	Office Supplies	\$240
10% de minimis indirect cost rate: Monthly allocation for the month of August 2023		\$2,110.90
	<b>BALANCE DUE</b>	<b>\$16,140.26</b>

Questions or concerns regarding this invoice can be submitted via email to [olivia@cameronministries.org](mailto:olivia@cameronministries.org) or by 585-254-2697 ext. 101

**BEST WISHES FOR A FABULOUS DAY!**